**DNR Employment Opportunities**

**I. Permanent Employment Opportunities**

 **1. How many different job classifications exist within the Iowa DNR?**

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 **2. Match each employment description with each of the following Iowa DNR careers.**

 1. \_\_\_\_\_ Accountant A. Oversees the construction & operation of buildings

 2. \_\_\_\_\_ Accounting Clerk B. Performs technical tasks in fisheries or wildlife units

 3. \_\_\_\_\_ Accounting Technician C. Performs technical engineering survey work

 4. \_\_\_\_\_ Administrative Assistant D. Analyzes core materials from well drilling

 5. \_\_\_\_\_ Administrative Secretary E. Performs maintenance repair in two or more trades

 6. \_\_\_\_\_ Architectural Technician F. Performs construction trades related work

 7. \_\_\_\_\_ Assistant Survey Party Chief G. Purchases items less than $5,000

 8. \_\_\_\_\_ Attorney H. Performs buildings & grounds maintenance

 9. \_\_\_\_\_ Biometrician I. Negotiates agreements related to highway projects

 10. \_\_\_\_\_ Budget Analyst J. Performs administrative work of limited scope

 11. \_\_\_\_\_ Carpenter K. Solves problems for personal computer networks

 12. \_\_\_\_\_ Clerk L. Performs varied and skilled typing tasks

 13. \_\_\_\_\_ Conservation Officer M. Performs architectural and interior design planning

 14. \_\_\_\_\_ Construction Technician N. Plans & conducts orientation for new employees

 15. \_\_\_\_\_ Custodial Worker O. Performs environmental engineering program work

 16. \_\_\_\_\_ Environmental Engineer P. Performs limited technical program planning

 17. \_\_\_\_\_ Environmental Specialist Q. Performs varied clerical office support tasks

 18. \_\_\_\_\_ Executive Officer R. Performs administrative support duties

 19. \_\_\_\_\_ Executive Secretary S. Performs forest management work in assigned areas

 20. \_\_\_\_\_ Facilities Engineer T. Performs nonprofessional accounting tasks

 21. \_\_\_\_\_ Facilities Engineer Associate U. Analyzes food, water, blood, & dairy products

 22. \_\_\_\_\_ Facilities Maintenance Coordinator V. Performs management work directing a program

 23. \_\_\_\_\_ Forester W. Performs fisheries or wildlife biological work

 24. \_\_\_\_\_ Geologist X. Performs government budget analysis work

 25. \_\_\_\_\_ Geological Technician Y. Coordinates delivery of human resources services

 26. \_\_\_\_\_ Human Resources Associate Z. Provides a variety of services in a state park

 27. \_\_\_\_\_ Information Technology Specialist A1. Manages & maintains diversified accounts

 28. \_\_\_\_\_ Mail Clerk B1. Greets, screens, and routes calls and visitors

 29. \_\_\_\_\_ Maintenance Repairer C1. Reviews architectural & engineering designs

 30. \_\_\_\_\_ Microbiologist D1. Enforces state and federal fish & game laws

 31. \_\_\_\_\_ Museum Technician E1. Manages overall state park or recreational area

 32. \_\_\_\_\_ Natural Resources Biologist F1. Performs complex administrative support duties

 33. \_\_\_\_\_ Natural Resources Technician G1. Performs administrative support duties

 34. \_\_\_\_\_ Park Manager H1. Performs keyboard work using word processing

 35. \_\_\_\_\_ Park Ranger I1. Performs tasks to clean & sanitize public buildings

 36. \_\_\_\_\_ Program Planner J1. Preserves artifacts, manuscripts, & furnishings

 37. \_\_\_\_\_ Public Service Executive K1. Collects, processes, & disburses mail

 38. \_\_\_\_\_ Purchasing Agent L1. Performs trainee level professional legal work

 39. \_\_\_\_\_ Receptionist M1. Performs work handling statistical data

 40. \_\_\_\_\_ Right Of Way Agent N1. Surveys geologic characteristics of earth materials

 41. \_\_\_\_\_ Secretary O1. Performs skilled carpentry work

 42. \_\_\_\_\_ Statistical Research Analyst P1. Supervises the management of a division or agency

 43. \_\_\_\_\_ Training Specialist Q1. Performs work in environmental control programs

 44. \_\_\_\_\_ Typist (Advanced) R1. Maintains technical accounts & financial records

 45. \_\_\_\_\_ Word Processor V1. Advise health & life science matters using math

**II. Part-Time Park Positions**

 **1. When are part-time recreational aide openings available in state parks?**

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 **2. What is the job description of a state park part-time recreational aide?**

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**III. Volunteer Opportunities**

 **1. List five volunteer opportunities that exist with the Iowa DNR.**

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 3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 4. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 5. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_