**DNR Employment Opportunities**

**I. Permanent Employment Opportunities**

**1. How many different job classifications exist within the Iowa DNR?**

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**2. Match each employment description with each of the following Iowa DNR careers.**

1. \_\_\_\_\_ Accountant A. Oversees the construction & operation of buildings

2. \_\_\_\_\_ Accounting Clerk B. Performs technical tasks in fisheries or wildlife units

3. \_\_\_\_\_ Accounting Technician C. Performs technical engineering survey work

4. \_\_\_\_\_ Administrative Assistant D. Analyzes core materials from well drilling

5. \_\_\_\_\_ Administrative Secretary E. Performs maintenance repair in two or more trades

6. \_\_\_\_\_ Architectural Technician F. Performs construction trades related work

7. \_\_\_\_\_ Assistant Survey Party Chief G. Purchases items less than $5,000

8. \_\_\_\_\_ Attorney H. Performs buildings & grounds maintenance

9. \_\_\_\_\_ Biometrician I. Negotiates agreements related to highway projects

10. \_\_\_\_\_ Budget Analyst J. Performs administrative work of limited scope

11. \_\_\_\_\_ Carpenter K. Solves problems for personal computer networks

12. \_\_\_\_\_ Clerk L. Performs varied and skilled typing tasks

13. \_\_\_\_\_ Conservation Officer M. Performs architectural and interior design planning

14. \_\_\_\_\_ Construction Technician N. Plans & conducts orientation for new employees

15. \_\_\_\_\_ Custodial Worker O. Performs environmental engineering program work

16. \_\_\_\_\_ Environmental Engineer P. Performs limited technical program planning

17. \_\_\_\_\_ Environmental Specialist Q. Performs varied clerical office support tasks

18. \_\_\_\_\_ Executive Officer R. Performs administrative support duties

19. \_\_\_\_\_ Executive Secretary S. Performs forest management work in assigned areas

20. \_\_\_\_\_ Facilities Engineer T. Performs nonprofessional accounting tasks

21. \_\_\_\_\_ Facilities Engineer Associate U. Analyzes food, water, blood, & dairy products

22. \_\_\_\_\_ Facilities Maintenance Coordinator V. Performs management work directing a program

23. \_\_\_\_\_ Forester W. Performs fisheries or wildlife biological work

24. \_\_\_\_\_ Geologist X. Performs government budget analysis work

25. \_\_\_\_\_ Geological Technician Y. Coordinates delivery of human resources services

26. \_\_\_\_\_ Human Resources Associate Z. Provides a variety of services in a state park

27. \_\_\_\_\_ Information Technology Specialist A1. Manages & maintains diversified accounts

28. \_\_\_\_\_ Mail Clerk B1. Greets, screens, and routes calls and visitors

29. \_\_\_\_\_ Maintenance Repairer C1. Reviews architectural & engineering designs

30. \_\_\_\_\_ Microbiologist D1. Enforces state and federal fish & game laws

31. \_\_\_\_\_ Museum Technician E1. Manages overall state park or recreational area

32. \_\_\_\_\_ Natural Resources Biologist F1. Performs complex administrative support duties

33. \_\_\_\_\_ Natural Resources Technician G1. Performs administrative support duties

34. \_\_\_\_\_ Park Manager H1. Performs keyboard work using word processing

35. \_\_\_\_\_ Park Ranger I1. Performs tasks to clean & sanitize public buildings

36. \_\_\_\_\_ Program Planner J1. Preserves artifacts, manuscripts, & furnishings

37. \_\_\_\_\_ Public Service Executive K1. Collects, processes, & disburses mail

38. \_\_\_\_\_ Purchasing Agent L1. Performs trainee level professional legal work

39. \_\_\_\_\_ Receptionist M1. Performs work handling statistical data

40. \_\_\_\_\_ Right Of Way Agent N1. Surveys geologic characteristics of earth materials

41. \_\_\_\_\_ Secretary O1. Performs skilled carpentry work

42. \_\_\_\_\_ Statistical Research Analyst P1. Supervises the management of a division or agency

43. \_\_\_\_\_ Training Specialist Q1. Performs work in environmental control programs

44. \_\_\_\_\_ Typist (Advanced) R1. Maintains technical accounts & financial records

45. \_\_\_\_\_ Word Processor V1. Advise health & life science matters using math

**II. Part-Time Park Positions**

**1. When are part-time recreational aide openings available in state parks?**

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**2. What is the job description of a state park part-time recreational aide?**

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**III. Volunteer Opportunities**

**1. List five volunteer opportunities that exist with the Iowa DNR.**

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2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

4. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

5. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_